# Environmental Policy

| Revision Status | | | | | |
|------|----------|--------|----------|----------|-------------------|
| Rev | Date | Author | Reviewed | Approved | Description |
| A | 20180823 | 006-PB | 005-AT | 001-AS | Issued for Review |
| 0 | 20180913 | 006-PB | 005-AT | 001-AS | Issued for Use |
| | | | | | |

# Environmental Policy

**Introduction**: iPilot Australia (iPilot) is committed to the establishment, implementation and continued improvement of an effective environmental policy.

iPilot recognises that risk is inherent in many of its operations, and in the operations of client sites, and that environmental management is a significant consideration in reducing risk and achieving a healthy and safe work place, and more broadly.

This policy applies to work on all iPilot work sites – both office and field.

**Environmental:**  iPilot is committed to achieve excellence in environmental management through minimising negative impacts and maximising the positive impacts on the natural and social environments, that may arise from its projects'.

Our aim is Zero Harm.

Operating in a sustainable manner is an important value to iPilot.

The minimum standard of performance iPilot will accept is compliance with all applicable statutory requirements and regulations and fulfilment of any signatory obligations and commitments as a fundamental aspect of our business strategy and operating methods.

iPilot will always aim to:
  o   identify, mitigate and rectify potential environmental impacts of our activities;
  o   provide safeguards and contingency plans to mitigate potential negative environmental impacts; and
  o   foster a culture of environmental responsibility within the workplace such that everyone acts consistent with having a workplace environmental duty to help ensure risks are reduced.

**Objective**: iPilot's objective is to ensure that appropriate and timely environmental work practices are in place consistent with its Environment Policy.

**Policy Statement**: iPilot commits to:
  o   integrating the consideration of environmental concerns and impacts into its decision making and activities including through consultation processes;
  o   promoting environmental awareness among its employees and encouraging them work in an environmentally responsible manner, reviewing work practices when required;
  o   training, educating and informing personnel about environmental issues that may affect their work:
  o   reviewing and/or generating incident data with possible links to environmental management;
  o   reducing waste through re-use and recycling and by purchasing recycled, recyclable or refurbished products and materials where these alternatives are available;
  o   promoting efficient use of materials and resources throughout iPilot activities including water, electricity, raw materials and other resources, particularly those that are non-renewable;
  o   avoiding unnecessary use of hazardous materials and products, sourcing substitutions when feasible, and taking all reasonable steps to protect human health and the environment when such materials must be used and disposed of;

- examining environmental issues in the context of risk management reviews;
- where required by legislation or where significant, health safety or environmental hazards exist, developing and maintaining appropriate emergency and spill response management programs;
- providing a framework for setting and reviewing environmental objectives and targets;
- ensuring the environmental management system is documented, implemented and maintained;
- communicating our environmental commitments to clients, customers and all iPilot personnel;
- providing information and training to all personnel about environmental impacts contributing to health and safety outcomes;
- monitoring and reviewing any/all control measures put in place, including by means of feedback and data collection where practicable, consistent with our established objectives, targets and performance standards; and
- striving to continually improve our environmental performance and minimising the social impact and damage from our activities by periodically reviewing our environmental policy.

**iPilot Responsibilities**: We will maintain a working environment where iPilot personnel are not exposed to hazards and take all reasonable steps to (i) action this environmental management policy, and (ii) ensure that iPilot personnel understand their rights and obligations in the context of environmental management.

**iPilot Personnel Responsibilities:** All iPilot personnel are accountable for ensuring their own health and safety at work, and for preserving the health and safety of those around them, and in that context all iPilot personnel:  (i) are required to comply with company policy on environmental management, (ii) shall participate in environmental education and training,  (iii) are required look for and identify environmental risks, and (iv) are required to act on signs of environmental risks, initially through consultation with a supervisor.

CONTEXT NOTE: In the ordinary course most iPilot projects will be executed by third party contractors on client sites. It is expected that ordinarily the client will expect its systems to prevail. As a default, a best-of-both-worlds approach will be adopted so that iPilot or contractor systems will apply provided (i) the client agrees, and (ii) the iPilot or contractor system is to a higher standard than that of the client.

| Approved by: | Anthony Squire | |
|---|---|---|
| Position: | Chief Executive Officer | |
| Date: | 13 September 2018 | |
| Next Review Date: | 30 July 2019 | |

**The above policy will be under regular review as iPilot moves towards seeking ISO accreditation.**